

EMPLOYER PROTECTION & SUPPORT PACKAGE

- Employment Disputes and Employer Liability insurance (valued at \$900)
- Membership to the Employers and Manufacturers Association (EMA) with access to their employment relations advice service (valued at \$500)
- Recruitment and employment templates and resources



HEALTH & SAFETY PACKAGE

If your home is also a workplace, it is important that you understand your responsibilities under Health & Safety legislation and what this means for you as an employer. Our Health and Safety resources can support you with this.



\$15 - 60

Depending on kit purchased

WELCOME TO MANAWANUI

Manawanui is the pioneer and leading facilitator of **self-directed funding** in New Zealand. Self-directed funding means that you are in control of how, when and who delivers your support at home and in the community. This means you purchase the support you need, employ the people you want and manage your funding/budget. Whether you're government or privately funded, Manawanui is here to support you on your journey. We offer a range of support options to best meet your needs.

Not sure where to start?

Contact us on 0508 462 427

or info@manawanui.org.nz

Manawanui

**PO Box 83
Albany Village
Auckland 0755**

0508 462 427

**info@manawanui.org.nz
www.manawanui.org.nz**

**Facebook
[manawanui.incharge](https://www.facebook.com/manawanui.incharge)**

**YouTube
[manawanuiincharge](https://www.youtube.com/manawanuiincharge)**

**Twitter
[@manawanuinz](https://twitter.com/manawanuinz)**

SELF-DIRECTED FUNDING IT'S YOUR LIFE, YOU CHOOSE



 **manawanui**

 **manawanui**

MANAGEMENT SERVICE

- Coaching support, including advice on budgeting
- Reimbursement of expenses service (you/your employee are responsible for all IRD, ACC and associated payroll requirements)
- Monthly statements (e-mail only, \$5/month for posted hard copy)
- Freephone Customer Experience Centre
- Network meetings in your area
- Manawanui Client Web Portal where you can set your budget, manage your expenditure, submit timesheets & expense claims, and manage your support staff.

*Free for those who receive government funded support. Please contact us if you would like to fund your supports privately.



E-MPLOY

Looking for the right person to support you? e-Mploy may have the solution. With e-Mploy you can:

- Find employees living locally or nationally
- Employ people experienced with IF or people who are new to the sector
- Advertise your requirements and seek applications from potential candidates
- Choose employees based on hobbies, interests, skills or qualifications
- Take on permanent, part time, contract or temporary staff
- Look for someone who can support you at home, in the community, or even while you are traveling.



CLIENT WEB PORTAL AND APP

Manawanui's Client Web Portal makes managing your funding that much easier. With a few clicks you can:

- Set-up your budget and check your funding balance
- Check your expenditure
- Manage your support staff
- Submit claims and timesheets
- Access important forms and documents.

App

The Manawanui App lets you manage your funding and payments on the go and is aligned with our Client Web Portal.

*The Client Web Portal is free to employers using Manawauni's Management Service and to their employees

COMPUTING SOLUTIONS

Our partnership with the NZ Technology Group and Need a Nerd enables you to purchase a range of technology and have it delivered to your door. Need a Nerd can help you set everything up in your own home and provide ongoing support if required.

STAFF TRAINING PACKAGE

- Access to NZQA Certificate in Health and Wellbeing Level 2, 3 and 4
- Development of Training Plans
- Assessment of Unit Standards
- Support as needed.

\$1000 - 2000

Depending on the qualification

PAYROLL PACKAGE

A comprehensive payroll service including:

- Processing of timesheets
- Provision of payslips
- Payment of PAYE
- Payment of ACC levies
- Easy to manage, set fee regardless of the number of people you employ.

(Please note that this fee is payable each fortnight whether you submit a timesheet or not.)



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www.e-mploy.co.nz

SCHEDULAR PAYMENTS

If you use the Manawanui Client Web Portal you can have Scheduling Payments deducted directly from the amount you pay your contractors giving you, and them, piece of mind that they are meeting their tax obligations.

*Free if you are using Manawanui's payroll service.

